

# **2025 Events & Training Schedule**



VLCT offers a variety of trainings throughout the year. This listing is an overview that is **subject to change**. For details of currently available trainings and to register, please visit [vlct.org/events](https://vlct.org/events). Most events are posted on the [events calendar](#) four or more weeks before they take place.

**Sponsored by [Acrisure](#)**, VLCT's exclusive broker partner in providing life and disability insurance and health insurance advisory services to participating VLCT members.



## January

Topic	Event Date	Time	Format/Location
VLCT Holiday – New Year's Day 2025	1/1/2025	Closed	Holiday
Town Meeting Prep: Requirements and Deadlines	1/7/2025	10:00 AM - 12:00 PM	Zoom Webinar
Workplace Matters: Workplace Wellbeing	1/9/2025	12:00 - 1:00 PM	Zoom Webinar
Grants & Funding Chat: Wastewater	1/14/2025	1:00 - 2:00 PM	Zoom Meeting



Topic	Event Date	Time	Format/Location
Legal Lunch Hour – January (please note date change)	1/15/2025	12:00 - 1:00 PM	Zoom Meeting
Selectboard Monthly Meetup	1/16/2025	5:30 - 7:00 PM	In Person - Rutland
VLCT Holiday – MLK Day	1/20/2025	Closed	Holiday
DER Training	1/21/2025	2:00 - 3:00 PM	Zoom Webinar
Advocacy Chat	1/27/2025	1:00 - 2:00 PM	Zoom Meeting
Town Meeting Tune- Up	1/29/2025	9:00 AM - 12:00 PM	Hybrid

## February

Topic	Event Date	Time	Format/Location
Grant Basics: Funders' Advice for Success - POSTPONED	2/4/2025	10:00 - 11:30 AM	Zoom Webinar
Advocacy Chat	2/10/2025	1:00 - 2:00 PM	Zoom Meeting
Build a Better Project	2/11/2025	1:00 - 2:00 PM	Zoom Meeting
VLCT Holiday - Presidents' Day	2/17/2025	Closed	Holiday
Legal Lunch Hour – February	2/20/2025	12:00 - 1:00 PM	Zoom Meeting



Topic	Event Date	Time	Format/Location
Advocacy Chat	2/24/2025	1:00 - 2:00 PM	Zoom Meeting
Cybersecurity Risk Awareness for Officials and Senior Management	2/24/2025	2:00 - 6:00 PM	In Person - Rutland
Cybersecurity Risk Awareness for Officials and Senior Management	2/25/2025	2:00 - 6:00 PM	In Person - Berlin
Muni Mornings with Kathleen: Selectboard Organization & Onboarding	2/27/2025	9:00 - 10:00 AM	Zoom Meeting

## March

Topic	Event Date	Time	Format/Location
Money Matters: Investing	3/5/2025	12:00 - 1:00 PM	Zoom Meeting
Advocacy Chat	3/10/2025	1:00 - 2:00 PM	Zoom Meeting
Grants & Funding Chat: Climate Resilience	3/11/2025	1:00 - 2:00 PM	Zoom Meeting
Selectboard Monthly Meet-Up	3/12/2025	12:00 - 1:30 PM	In Person - Windham



Topic	Event Date	Time	Format/Location
Workplace Matters: Onboarding	3/13/2025	12:00 - 1:00 PM	Zoom Webinar
Selectboard Essentials	3/22/2025	9:00 AM - 2:30 PM	Hybrid - Montpelier
Advocacy Chat	3/24/2025	1:00 - 2:00 PM	Zoom Meeting
Legal Lunch March	3/26/2025	12:00 - 1:00 PM	Zoom Meeting
Muni Mornings with Kathleen: Hiring for Summer Rec Programs	3/27/2025	9:00 - 10:00 AM	Zoom Meeting
Selectboard Monthly Meet-Up	3/31/2025	5:30 - 7:00 PM	In Person - St. Albans

## April

Topic	Event Date	Time	Format/Location
Grant Basics: Before the Grant	4/1/2025	10:00 - 11:30 AM	Zoom Webinar
Money Matters: Put the FUN in Fund Balance!	4/2/2025	12:00 - 1:00 PM	Zoom Meeting
Advocacy Chat	4/7/2025	1:00 - 2:00 PM	Zoom Meeting



Topic	Event Date	Time	Format/Location
Build a Better Project: Assessing Project Feasibility	4/8/2025	1:00 - 2:00 PM	Zoom Meeting
Liability & Risk Management for Municipal Leaders	4/10/2025	10:00 AM - 12:00 PM	Zoom Webinar
Selectboard Monthly Meet-Up	4/10/2025	6:00 - 7:30 PM	In Person - Hyde Park
DER Training	4/14/2025	2:00 - 3:00 PM	Zoom Webinar
Open Meeting Law for Boards & Committees	4/16/2025	10:00 - 11:30 AM	Zoom Webinar
Legal Lunch – April	4/17/2025	12:00 - 1:00 PM	Zoom Meeting
Advocacy Chat	4/21/2025	1:00 - 2:00 PM	Zoom Meeting
Muni Mornings with Kathleen: Preparing for Summer Storms	4/24/2025	9:00 - 10:00 AM	Zoom Meeting

## May

Topic	Event Date	Time	Format/Location
Intro to CaseBuilder	5/1/2025	1:30 - 2:30 PM	Zoom
Advocacy Chat	5/5/2025	1:00 - 2:00 PM	Zoom Meeting



Topic	Event Date	Time	Format/Location
Money Matters: Fiscal Year-End Considerations and Preparations	5/7/2025	12:00 - 1:00 PM	Zoom Meeting
Workplace Matters: Conflict Management	5/8/2025	12:00 - 1:00 PM	Zoom Webinar
Selectboard Monthly Meet-Up - Windsor County	5/8/2025	6:00 - 7:30 PM	In Person - Windsor
Grants & Funding Chat: Housing	5/13/2025	1:00 - 2:00 PM	Zoom Meeting
Effective BCA Property Tax Appeal Hearings	5/14/2025	9:00 AM - 12:00 PM	Hybrid
Legal Lunch Hour – May	5/15/2025	12:00 - 1:00 PM	Zoom Meeting
Muni Mornings with Kathleen: Hiring Your First Town Administrator or Administrative Assistant	5/19/2025	9:00 - 10:00 AM	Zoom Meeting
Risk Management for Highway Supervisors	5/21/2025	9:00 AM - 2:30 PM	In-Person
VLCT Holiday – Memorial Day	5/26/2025	Closed	Holiday



Topic	Event Date	Time	Format/Location
Spring Planning & Zoning Forum	5/28/2025	9:00 AM - 12:00 PM	Hybrid

## June

Topic	Event Date	Time	Format/Location
Grant Basics: Project Development & Funding	6/3/2025	10:00 - 11:30 AM	Zoom Webinar
Risk Management for Highway Supervisors	6/5/2025	9:00 AM - 2:30 PM	In-Person
Money Matters: Setting the Tax Rate	6/4/2025	12:00 - 1:00 PM	Zoom Meeting
Build a Better Project: Framing Your Case through Storytelling	6/10/2025	1:00 - 2:00 PM	Zoom Meeting
Special Topic Municipal Law: TBD	6/11/2025	10:00 AM - 12:00 PM	Zoom Webinar
Local Officials Golf Tournament	6/13/2025	8:00 AM - 3:00 PM	Killington, VT
Legal Lunch Hour – June	6/18/2025	12:00 - 1:00 PM	Zoom Meeting
VLCT Holiday – Juneteenth	6/19/2025	Closed	Holiday





Topic	Event Date	Time	Format/Location
New PACIF Policy Portal Training	6/25/2025	1:00 PM	Zoom
Muni Mornings with Kathleen: Highway Hiring	6/26/2025	9:00 - 10:00 AM	Zoom Meeting
Are You Ready for the Next Disaster?	TBD	10:00 - 11:30 AM	Zoom
Selectboard Monthly Meet-Up	TBD	5:30 - 7:00 PM	In Person

## July

Topic	Event Date	Time	Format/Location
VLCT Holiday – Independence Day	7/4/2025	Closed	Holiday
Grants & Funding Chat: Transportation	7/8/2025	1:00 - 2:00 PM	Zoom Meeting
Ordinance Adoption & Enforcement	7/16/2025	10:00 AM - 12:00 PM	Zoom Webinar
Legal Lunch Hour – July	7/17/2025	12:00 - 1:00 PM	Zoom Meeting
New PACIF Policy Portal Training	7/23/2025	1:00 PM	Zoom



Topic	Event Date	Time	Format/Location
Muni Mornings with Kathleen: Capital Budgeting	7/24/2025	9:00 - 10:00 AM	Zoom Meeting
Workplace Matters	7/24/2025	12:00 - 1:00 PM	Zoom Webinar
Selectboard Monthly Meet-Up	TBD	5:30 - 7:00 PM	In Person

## August

Topic	Event Date	Time	Format/Location
Grant Basics: The Application	8/5/2025	10:00 - 11:30 AM	Zoom Webinar
Money Matters: Prepping for an Audit	8/6/2025	12:00 - 1:00 PM	Zoom Meeting
Build a Better Project: Developing Project Schedules	8/12/2025	1:00 - 2:00 PM	Zoom Meeting
Special Topic Municipal Law: TBD	8/13/2025	10:00 AM - 12:00 PM	Zoom Webinar
VLCT Holiday – Bennington Battle Day (observed)	8/15/2025	Closed	Holiday
Unemployment Best Practices	8/20/2025	1:30 - 2:30 PM	Zoom



Topic	Event Date	Time	Format/Location
Legal Lunch Hour – August	8/21/2025	12:00 - 1:00 PM	Zoom Meeting
New PACIF Policy Portal Training	8/27/2025	1:00 PM	Zoom
Muni Mornings with Kathleen: Budgeting	8/28/2025	9:00 - 10:00 AM	Zoom Meeting
Selectboard Monthly Meet-Up	TBD	5:30 - 7:00 PM	In Person

## September

Topic	Event Date	Time	Format/Location
VLCT Holiday – Labor Day	9/1/2025	Closed	Holiday
Workplace Matters	9/4/2025	12:00 - 1:00 PM	Zoom Webinar
Municipal Budgeting – Finance	9/16/2025	10:00 - 11:30 AM	Zoom Webinar
Municipal Budgeting	9/17/2025	10:00 AM -12:00 PM	Zoom Webinar

## October

Time	Format/Location
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2025 Annual Meetings & Town Fair	10/7 - 8/2025	8:00 AM - 5:00 PM	DoubleTree - S. Burlington
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Build a Better Project: Building a Budget	10/14/2025	1:00 - 2:00 PM	Zoom Meeting
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Grant Basics: Grant Management	10/21/2025	10:00 - 11:30 AM	Zoom Webinar
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Fall Planning & Zoning Forum	10/22/2025	9:00 AM - 12:00 PM	Hybrid
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Muni Mornings with Kathleen: PACIF Policy Portal Tips	10/23/2025	9:00 - 10:00 AM	Zoom Meeting
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Legal Lunch Hour – October	10/23/2025	12:00 - 1:00 PM	Zoom Meeting
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## November

### Topic

### Event Date

### Time

### Format/Location

Tax Abatement	11/5/2025	10:00 - 11:30 AM	Zoom Webinar
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How to Read Your Audited Financial Statements	11/6/2025	10:00 - 11:30 AM	Zoom
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VLCT Holiday – Veterans Day	11/11/2025	Closed	Holiday
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Workplace Matters	11/13/2025	12:00 - 1:00 PM	Zoom Webinar
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Topic	Event Date	Time	Format/Location
Grants & Funding Chat: Community Economic Development	11/12/2025	1:30 -2:30 PM	Zoom Meeting
Muni Mornings with Kathleen: Communication Tools	11/13/2025	9:00 - 10:00 AM	Zoom Meeting
Workplace Matters	11/13/2025	12:00 - 1:00 PM	Zoom Webinar
Special Topic Municipal Law: TBD	11/19/2025	10:00 AM - 12:00 PM	Zoom Webinar
Legal Lunch Hour – November	11/20/2025	12:00 - 1:00 PM	Zoom Meeting
VLCT Holiday – Thanksgiving Day	11/27/2025	Closed	Holiday
VLCT Holiday – Thanksgiving Friday	11/28/2025	Closed	Holiday
Selectboard Monthly Meet-Up	TBD	5:30 - 7:00 PM	In Person

## December

Topic	Event Date	Time	Format/Location
Special Topic Municipal Law: TBD	12/10/2025	10:00 AM - 12:00 PM	Zoom Webinar



Topic	Event Date	Time	Format/Location
Muni Mornings with Kathleen: Budgeting Roundtable	12/11/2025	9:00 - 10:00 AM	Zoom Meeting
Legal Lunch Hour – December	12/11/2025	12:00 - 1:00 PM	Zoom Meeting
Build a Better Project: Recovering from Setbacks	12/16/2025	1:00 - 2:00 PM	Zoom Meeting
VLCT Holiday – Christmas Eve	12/24/2025	Closed	Holiday
VLCT Holiday – Christmas Day	12/25/2025	Closed	Holiday
Selectboard Monthly Meet-Up	TBD	5:30 - 7:00 PM	In Person

Publication Date

12/09/2024

