

## AGENDA

**9:00 Registration (coffee and light breakfast provided)**

**9:30 Welcome and Overview of the Day**

**Lillian Colasurdo, Public Health Policy Advisor, Vermont Department of Health**

**9:35 Duties of a Town Health Officer, Part 1**

In this opening session, we will discuss the statutory authority of the town health officer and the local board of health. We will pay particular attention to defining a “public health hazard,” the tools needed to conduct a proper investigation, enforcement options, and writing effective health orders.

**Lillian Colasurdo, MELP, JD, Public Health Policy Advisor, Vermont Department of Health**

**10:30 Break**

**10:45 Duties of a Town Health Officer, Part 2**

Our presenter will further explore the first session’s topics.

**Lillian Colasurdo, MELP, JD, Public Health Policy Advisor, Vermont Department of Health**

**11:45 Lunch (provided)**

**12:45 Updated Tips from a Town Health Officer**

The Director of Code Enforcement and Town Health Officer for the City of Burlington is responsible for overseeing rental housing inspections for nearly 10,000 rental units. In this session, he will review best practices for conducting these inspections and identifying violations of the rental housing health code.

**Bill Ward, Director of Code Enforcement and Town Health Officer, City of Burlington**

**2:00 Break**

**2:15 Basics of Rental Housing and Vermont Landlord-Tenant Laws**

Rental housing inspections can often lead to a town health officer trying to navigate landlord-tenant issues. In this session, you will learn the basics of rental housing laws in Vermont and some best practices for responding to public health issues.

**Angela Zaikowski, Esq., Principal, Vermont Apartment Owners Association (September 10<sup>th</sup> and 13<sup>th</sup>, Fairlee and Burlington Workshops)**

**Jonathan Bond, Director Mobile Home Program/ Vermont Tenants, Champlain Valley Office of Economic Opportunity (September 13<sup>th</sup>, Burlington Workshop)**

**3:25 Complete evaluations and Conclusion**