



VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Thursday, October 5, 2016
Expo North Room A, Robert E. Miller Expo Centre
Champlain Valley Fairgrounds
Essex Junction, Vermont
10:30 a.m.

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Wednesday, October 5, 2016, in the **Expo North Room A, Robert E. Miller Expo Centre, Champlain Valley Fairgrounds, Essex Junction, Vermont**. A catered lunch will be served following the meeting and prior to the VLCT Annual Meeting. The meeting will be called to order at **10:30 a.m.**

AGENDA

Item	<u>Time</u>
1. Call to order by President; introduction of new members and guests, if any	10:30
2. Additions and deletions to the Agenda <i>Action Suggested:</i> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.”	10:32
3. Consent Agenda Items <i>Action Suggested:</i> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda. a. Approve Minutes of August 11, 2016, Meeting. (Attachment 3A) b. Accept Personnel Report. (Attachment 3B)	10:33
4. Nominating Committee Report <i>Action Suggested:</i> Vote on the Report of the Nominating Committee recommending filling the vacancy left by Paul Monette’s resignation.	10:36
5. 2017 Audit Plan <i>Action Suggested:</i> Representatives of Johnson Lambert will be at the meeting to present and discuss the plan for the 2017 VLCT audit. Staff recommends that the Board review the information and accept the plan or revise it in conjunction with the auditors. The Board will have the opportunity to meet with the auditors without staff present. (Attachment 5A)	10:50
6. Second Quarter Financials <i>Action Suggested:</i> Mike Gilbar will report on the unaudited financial statements for the quarter ending June 30, 2016. Staff recommends that the Board adopt the financial statements as presented. (Attachment 6A)	11:10

Sponsor of:

VLCT Employment
Resource and Benefits
Trust, Inc.

VLCT Municipal
Assistance Center

VLCT Property and
Casualty Intermunicipal
Fund, Inc.

- | | |
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| 7. Update on 50th Anniversary Celebration | 11:30 |
| <u>Action Suggested:</u> Staff will provide an update about the progress of planning for the VLCT 50 th anniversary celebration, including a request to approve an anniversary logo for use during 2017. | |
| 8. Update on Board Activity at Town Fair | 11:40 |
| <u>Action Suggested:</u> Staff will update the Board about their roles at Town Fair and request the Board's participation in specific activities. No Board vote or action is required, but volunteers are welcome.
(Attachment 8A) | |
| 9. Other Business | 11:50 |
| a. Consent Agenda Items to be voted separately | |
| b. President's Initiatives | |
| c. Member Initiatives | |
| d. Staff Initiatives | |
| e. Adjourn | 11:55 |

DATES/TOPICS FOR UPCOMING BOARD MEETINGS

Following are the meeting dates for the VLCT Board of Directors for the remainder of 2016.
Unless otherwise noted, the meetings begin at noon in the VLCT offices.

- Thursday, November 10, 2016
- Thursday, December 15, 2016

VLCT BOARD PARKING LOT

Issues and Items for Future Consideration/Action

VLCT Net Position

Potential Future Health Rate Increases

Talent Development as a VLCT Priority